

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES
February 3, 2009

A Special meeting of the Board of Certification of Alcohol and Drug Counselors was held at the Division of Occupations & Professions on February 3, 2009.

MEMBERS PRESENT

Terry L. Reams, Chair
Todd F. Trumbore
Patrick L. Whelan
Geoffrey D. Wilson
Theodore M. Godlaski

OCCUPATIONS & PROFESSIONS STAFF

Karen Lockett, Board Administrator
Frances Short- Division Director
Barbara Rucker – Administrative Section Supervisor

MEMBERS ABSENT

Kenneth Hemphill
Tayna Jean Fogle

OTHERS PRESENT

Angela Evans – Assistant Attorney General

CALL TO ORDER

Mr. Reams, Chair called the meeting to order at 10:25 a.m.

ELECTION OF OFFICERS

Mr. Whelan nominated Mr. Reams to continue as Board Chairman and Mr. Trumbore to continue as Vice Chairman. Mr. Godlaski seconded the motion. Motion carried.

MINUTES

Mr. Whelan made a motion to approve January 6, 2009 minutes. Seconded by Mr. Godlaski. Motion carried.

FINANCIAL STATEMENT

Mr. Godlaski made a motion to accept the financial statement as presented. Seconded by Mr. Whelan. Motion carried.

DIRECTOR'S REPORT

Ms. Short informed the Board that the RFP that was posted received (1) one bidder Mac Bell to represent the board when needed. Susan Ellis will contact Mr. Bell to inform him that he has been chosen for the Board to represent the Board when needed. Mr. Godlaski made a motion to accept the bid from Mr. Mac Bell. Mr. Trumbore seconded the motion. Motion carried

NEW BUSINESS

The Board reviewed the Institutional Order Form from the Distance Learning Center, LLC Publications. No action was taken.

The Board reviewed and discussed the AODA, AAODA & CCS Item Writing Sessions. No action was taken.

The Board discussed the IC & RC Spring 2009 meeting in Atlanta, Georgia from April 1-3, 2009.

Mr. Todd Trumbore, Mr. Terry Reams and Geoffrey Wilson requested to attend to represent Kentucky Board of Alcohol and Drug Counselors. Mr. Whelan made a motion that any Board member and the Board Administrator (staff) may attend the IC&RC Spring meeting. Mr. Trumbore seconded the motion. Motion carried.

PAGE TWO
MINUTES
February 3, 2009

Mr. Trumbore informed the Board that he would respond to the Product's Committee survey on Supervised Practical Training. Mr. Whelan made a motion for Mr. Trumbore to respond to the Product's Committee Survey. Mr. Wilson seconded the motion. Motion carried.

The Board received an Inactive request from Ms. Priscilla A. Wood. Mr. Whelan made a motion to send Ms. Wood a letter requesting clarification of when Ms. Wood will return back to work and to send Ms. Woods a copy of 201 KAR 35:080 Sect (2).

Mr. Trumbore discussed with the Board that he will contact Ms. Justina Keathley regarding providing Supervision Training at the Kentucky School Conference.

Mr. Wilson informed the Board that he will provide information on the different levels for Certified Alcohol and Drug Counselors if ever became Licensees.

OLD BUSINESS

Mr. Wilson and Mr. Trumbore discussed the Supervision Requirements in other states. Mr. Wilson and Mr. Trumbore will discuss more on Supervision Requirements in other states at the next Board meeting on March 3, 2009. No actions taken.

COMPLAINTS AND OTHER LEGAL MATTERS

Complaint #0706 – Ongoing

Complaint #0707 – Ongoing

Complaint #0109 – Ongoing

Complaint #0209 - Ongoing

Mr. Godlaski made a motion to investigate complaint numbers 0706 and 0707. Mr. Wilson seconded the motion. Motion carried.

APPLICATION REVIEW

Mr. Godlaski made a motion to accept the committee's recommendations regarding applications.

Joseph Hall- Approved

Ashley Hardwick – Approved

Kellie Krill – Approved

Amanda Slone – Approved

Andrea Baker – Deferred

Phyllis McElwain - Deferred

Seconded by Mr. Whelan. Motion carried.

AUDIT APPLICATION REVIEW

Mr. Godlaski made a motion to accept the committee's Audit recommendations.

Ancil Harbin – Approved

Kathryn Barger – Deferred

Ronald Bixler – Deferred

Liz Sias-Shannon - Deferred

Seconded by Mr. Whelan. Motion carried

CONTINUING EDUCATION

Mr. Wilson made a motion to accept the committee's recommendations regarding continuing education applications.

Adanta – KASPER – Approved

Ann Catherine Holloway – Ky Assoc for Marriage & Family Therapy conference 2009 "Tools of the Trade"- Approved

Jefferson Alcohol & Drug Abuse Ctr. – Ethical Documentation & Treatment Planning – Approved

River Valley Behavioral Health – Addiction and the Family – Approved

River Valley Behavioral Health – Signs & Symptoms of child sexual abuse – Approved

Volunteers of America – HIV/STDS – Approved

Seconded by Mr. Whelan. Motion carried .

PAGE FOUR
MINUTES
February 3, 2009

TRAVEL

A motion was made by Mr. Godlaski to approve payment of travel and per diem expenses for eligible members. Mr. Wilson seconded the motion. Motion carried.

NEXT MEETING

The next meeting is scheduled for March 3, 2009.

ADJOURNMENT



Approved